



**The 2nd Meeting of the Project Steering Committee for
the SEAFDEC/UNEP/GEF Project on Establishment and Operation of a Regional System of
Fisheries *Refugia* in the South China Sea and Gulf of Thailand**
5th – 6th November 2019
Pullman Miri Waterfront Hotel, MIRI, SARAWAK, MALAYSIA

PROPOSED BUDGET REVISION

I. INTRODUCTION

Reference to the expenditure report as of 30 June 2019, some budget line indicated the overspent such as BL4300 (Premises), BL4100 (Expendable equipment), BL5300 (Sundry) and BL5100 (Operation and maintenance of equipment) as shown in Figure 1. Regarding this the large overspent was on BL4300 for Premises, in which there was no budget in the original workplan agreed by partner country and adopted by GEF. The Fund Manager from UNEP/HQ in Nairobi suggested the PCU to cover the overspent by revision of the project budget accordingly. In this connection, the PCU consulted with Lead agency, Malaysia particularly the BL4300 for premises in which country required for maintenance cost of the established Information Centres. Additionally, the overspent of others budget lines that used by partner countries and PCU are needed for revision.

Annex 13 – QUARTERLY EXPENDITURE STATEMENT and UNLIQUIDATED OBLIGATIONS REPORT (USSJ)											
Project title:		Establishment and Operation of a Regional System of Fisheries Refugia in the South China Sea and Gulf of Thailand									
Project number:											
Project implementing agency/organization:		Southeast Asian Fisheries Development Centre (SEAFDEC)									
Project implementation period:		From: Jan. 2017			To: Dec. 2020						
Reporting period:		From: 01-Apr-19			To: 30-Jun-19						
UNEP Budget Line		UNEP approved budget		Actual expenditures incurred**							Cumulative unspent balance to-date
		Total project budget	Current YEAR budget	Cumulative expenditures for current YEAR	Disbursements for current QUARTER	Unliquidated obligations for current QUARTER	Total expenditures for current QUARTER	Total expenditures for current YEAR	Cumulative expenditures for previous YEARS	Total cumulative expenditures to date	
		A	B	C	D	E	F=D+E	G=C+F	H	I=G+H	J=A-I
1100	Project personnel	247,400	40,100	-	12,338.14	-	12,338.14	12,338.14	45,701.80	58,039.94	189,360
1200	Consultants	811,500	218,500	-	38,153.97	-	38,153.97	38,153.97	432,534.56	470,688.53	340,811
1300	Administrative support	-	-	-	-	-	-	-	-	-	-
1600	Travel on official business	196,000	44,100	-	23,977.66	-	23,977.66	23,977.66	121,963.31	145,940.97	50,059
2100	Sub-contracts (UN entities)	-	-	-	-	-	-	-	-	-	-
2200	Sub-contracts (supporting organizations)	749,000	280,500	-	2,440.00	-	2,440.00	2,440.00	14,124.72	16,564.72	732,435
2300	Sub-contracts (for commercial purposes)	175,000	44,500	-	3,365.84	-	3,365.84	3,365.84	10,821.94	14,187.78	160,812
3200	Group training	205,800	35,000	-	5,502.90	-	5,502.90	5,502.90	46,936.06	52,438.96	153,361
3300	Meetings/Conferences	399,500	121,500	-	22,701.39	-	22,701.39	22,701.39	47,865.85	70,567.24	328,933
4100	Expendable equipment	1,000	-	-	1,416.52	-	1,416.52	1,416.52	623.35	2,039.87	(1,040)
4200	Non-expendable equipment	49,000	10,000	-	2,165.96	-	2,165.96	2,165.96	26,015.49	28,181.45	20,819
4300	Premises	-	-	-	-	-	-	-	11,350.00	11,350.00	(11,350)
5100	Operation and maintenance of equipment	-	-	-	59.00	-	59.00	59.00	-	59.00	(59)
5200	Reporting costs	65,000	21,000	-	-	-	-	-	1,185.09	1,185.09	63,815
5300	Sundry	800	-	-	622.30	-	622.30	622.30	1,270.22	1,892.52	(1,093)
5400	Hospitality and entertainment	-	-	-	-	-	-	-	-	-	-
5500	Evaluation	100,000	-	-	-	-	-	-	-	-	100,000
99	GRAND TOTAL	3,000,000	815,200	-	112,743.68	-	112,743.68	112,743.68	760,392.39	873,136.07	2,126,864

Figure 1

II. URGENT BUDGET REVISION SUGGESTED BY UNEP FUND MANAGER

In response to the UNEP/HQ, the PCU revised the project budget in parts of Malaysia and the PCU by reducing some budget line to add on the overspent budget lines. The revision of the project budget is shown in Figure 2.

UNEP PROJECT NO		829		
FINANCIAL YEAR		2019		
FUND		3,000,000		
ORG UNIT				
PROGRAMME				
PROJECT ID		5401		
PROJECT SYMBOL				
Code	Description	Project Budget	Proposed Revision	Adjustment
10	PROJECT PERSONNEL COMPONENT			
1100	Project Personnel w/m	247,400	247,400	-
1200	Consultants w/m	811,500	811,500	-
1600	Travel on official business (above staff)	196,000	196,000	-
1999	Component Total	1,254,900	1,254,900	-
20	SUB-CONTRACT COMPONENT			
2100	Sub-contracts (MoU's/LA's for UN cooperating agencies)	-	-	-
2200	Sub-contracts (MoU's/LA's for non-profit supporting organizations)	749,000	712,000	(37,000)
2300	Sub-contracts (commercial purposes)	175,000	175,000	-
2999	Component Total	924,000	887,000	(37,000)
30	TRAINING COMPONENT			
3200	Group training (study tours, field trips, workshops, seminars, etc)	205,800	205,800	-
3300	Meetings/conferences (give title)	399,500	399,500	-
3999	Component Total	605,300	605,300	-
40	EQUIPMENT & PREMISES COMPONENT			
4100	Expendable equipment (items under \$1,500 each, for example)	1,000	3,000	2,000
4200	Non-expendable equipment (computers, office equip, etc)	49,000	42,000	(7,000)
4300	Premises (office rent, maintenance of premises, etc)	-	42,000	42,000
4999	Component Total	50,000	87,000	37,000
50	MISCELLANEOUS COMPONENT			
5100	Operation and maintenance of equipment	-	500	500
5200	Reporting costs (publications, maps, newsletters, printing, etc)	65,000	62,500	(2,500)
5300	Sundry (communications, postage, freight, clearance charges, etc)	800	2,800	2,000
5400	Hospitality and entertainment	-	-	-
5500	Evaluation (consultants fees ETC)	100,000	100,000	-
5999	Component Total	165,800	165,800	-
99	9999 GRAND TOTAL	3,000,000	3,000,000	-
	(1) Reduce to cover the overspent amount under BL 4300 plus anticipated additional expenses			
	(2) Increase to cover the overspent amount of USD 1,040 plus anticipated additional expenses			
	(3) Reduce to cover the overspent amount under BL 4100 and 4300 plus anticipated additional expenses			
	(4) Increase to cover the overspent amount of USD11,350 plus anticipated additional expenses			
	(5) Increase to cover the overspent amount of USD 59 plus anticipated additional expenses			
	(6) Reduce to cover the overspent amount under BL 5100 and 5300 plus anticipated additional expenses			
	(7) Increase to cover the overspent amount of USD 1,093 plus anticipated additional expenses			

Figure 2. 1st Revision of Project Budget

III. CONSIDERATION AND ACTION BY THE PSC

- The Committee is requested to take note and endorse the 1st Revision of the project budget in emergency case;
- The committee is also welcomed to advice the PCU on the revision of the project budget.